

Association Information Enclosed

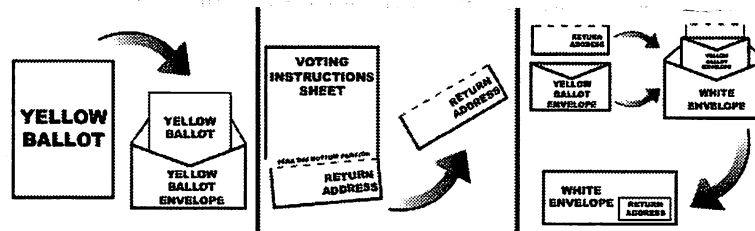
If required by your association,
print your account number on the
outside of the return envelope

Your Account Number is:
1846645



Soren Tirfing
924 Bains Street
East Palo Alto, CA 94303

- 1) Insert completed yellow ballot into
Yellow Ballot Envelope
- 2) Seal the yellow ballot envelope
- 3) Tear off the bottom portion of this sheet containing the return address
- 4) Insert tear off and yellow ballot envelope into the white window envelope
(make sure the address shows through the window of the envelope)
- 5) Fill out return address in the upper left corner of the white window envelope, if this is not already complete
- 6) **SIGN** under your address on the line in the upper left corner of the white window envelope.



1846645
Soren Tirfing
924 Bains Street
East Palo Alto, CA 94303

Insert this portion into the return window envelope.

**University Square
Owners Association**

**Annual Meeting Packet
&
Election Ballot - 2015**

**Associa Northern California
8000 Jarvis Avenue Entry 2
Newark, CA 94560**

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UNIVERSITY SQUARE OWNERS ASSOCIATION

8000 Jarvis Avenue Entry 2

Newark, CA 94560

PH: (510) 780-4900 FAX (925) 405-4747

NOTICE OF THE GENERAL MEMBERSHIP ANNUAL MEETING

The 2015 Annual Meeting of the University Square Owners Association will be held as follows:

Date: **Saturday, July 18, 2015**

Time: 11:00 pm Meeting begins upon establishment of quorum. Picnic to follow.

Place: Joel Davis Park – Picnic Area

For the following purpose:

1. To receive the reports of Officers;
2. To elect two (2) members to the Board of Directors;
3. To elect the IRS Revenue Ruling 70-604
4. To conduct any other business that may come before the Association.

Please complete your ballot and return it to Management in the enclosed ballot envelopes, as per the balloting instructions.

There are two (2) seats to fill on the Board of Directors. Two (2) seats are for one year terms. Cumulative voting is allowed, meaning you have two (2) total votes to cast, and may cast all votes for one candidate, or one vote to two (2) candidates. You may also use your votes for Write-in candidates. Any ballot returned with more than two (2) total votes will be considered invalid and will not be counted.

EVEN IF YOU PLAN TO ATTEND THE MEETING, PLEASE RETURN YOUR BALLOT BY Friday, July 17, 2015, to ensure that quorum may be established. THANK YOU!

**University Square Owners Association
2015 Annual Membership Meeting
Saturday, July 18, 2015 at 11:00 AM**

Meeting Address: Joel Davis Park – Picnic Area

Meeting Agenda

If a quorum of members is not present promptly at the noticed time, the member meeting will be adjourned and a special open meeting of the Board of Directors will be immediately convened for the inspector(s) of election to open and tabulate the ballots and for any other agenda items planned for the annual meeting.

- I. Meeting called to order 11:00
- II. Introductions
- III. Counting of the Ballots
- IV. State of the Association – Community Update
- V. Announce Election Results
- VI. Appoint Board Member Positions
- VII. Open Discussion
- VIII. Adjournment

**UNIVERSITY SQUARE OWNERS ASSOCIATION
2015 ANNUAL MEMBERSHIP MEETING**

SECRET BALLOT

1. **70-604 RULING:** It is proposed that the excess operating funds be transferred into the reserve replacement fund.

Vote yes if you want to allow the excess operating funds to be transferred into the reserve replacement fund.

Vote no if you **do not** want to allow the excess operating funds to be transferred into the reserve replacement fund.

70-604 RULING: YES NO ABSTAIN

2. **ELECTION OF DIRECTORS
FOR THE 2015 – 2016 TERM:**

CANDIDATES:

VOTES:

<u>Robert Fitzwilliam (Incumbent)</u>	_____
<u>Anders Wong (Incumbent)</u>	_____
<u>Dixie-Lee Specht-Schulz</u>	_____
<u>Write In:</u>	_____
<u>Write In:</u>	_____

There are two (2) seats to fill on the Board of Directors. Two (2) seats are for one year terms. Cumulative voting is allowed, meaning you have two (2) total votes to cast, and may cast all votes for one candidate, or one vote to two (2) candidates. You may also use your votes for Write-in candidates. Any ballot returned with more than two (2) total votes will be considered invalid and will not be counted.

Please mark your vote using the following markers:

<u>Candidate Name</u>	<u> x </u> (for one vote)	<u> xx </u> (for two vote s)
<u>Candidate Name</u>	<u> l </u> (for one vote)	<u> ll or 2 </u> (for two votes)